

HENRY SENACHWINE C.U.S.D. 5

OFFICIAL MINUTES

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**APRIL 29, 2009**

- 1) **1.00** An organizational meeting of the Board of Education of the Henry-Senachwine C.U.S.D. 5 was held in the Henry-Senachwine High School library at Henry, Illinois on Wednesday, April 29, 2009 at 7:12 p.m.

**OATH OF OFFICE  
ABSENT**

- 2) **2.00** The oath of office was given to Edith (Edi) Perdeu

**PRESENT**

- 3) There were present: Lorie Helle, Mary Jaeger-Voss, Robert McBride, Steve Rowe, Diana Williamson, and Edi Perdeu comprising a quorum of the Board. Randy Witko was present by a conference call.

There were absent: None

**HONOR DEPARTING  
BOARD MEMBER**

- 4) **4.00** The board honored departing board member, Joyce Wood with a gift certificate and thanked her for her service to the school district.

**APPROVE AGENDA**

- 5) **5.00** Motion by Steve Rowe, Seconded by Robert McBride, that the Board of Education of C.U.S.D. 5 approve the agenda for Henry-Senachwine C.U.S.D.5 Board of Education with a correction of the following item:

Under Organizational Meeting, item III – changed Roll Call to include Edi Perdeu and remove Joyce Wood

Roll Call: Voice Vote. Motion carried.

**NOMINATION FOR  
BOARD PRESIDENT**

- 6) **6.00** Robert McBride nominated Steve Rowe to serve as school board president. Mary Jaeger-Voss nominated Lorie Helle to serve as school board president.

McBride voted for Rowe

Perdeu voted for Helle

Rowe vote for Rowe

Williamson voted for Rowe

Witko voted for Rowe

Helle voted for Helle

Jaeger-Voss voted for Helle

Steve Rowe received 4 votes; Lorie Helle received 3 votes

Steve Rowe was elected to serve a two-year term as school board president.

**NOMINATION FOR  
BOARD VICE-  
PRESIDENT**

- 7) **7.00** Robert McBride nominated Lorie Helle to serve as school board vice-president. There being no other nominations for school board vice president, Lorie Helle was elected by unanimous vote to serve as the vice-president of the Henry-Senachwine C.U.S.D. 5 school board for a two-year term.

Roll Call: Voice Vote. Motion carried.

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**SET BOARD  
SECRETARY SALARY**

- 8) **8.00** Motion by Randy Witko, Seconded by Lorie Helle, that the Board of Education of C.U.S.D. 5 set the board secretary salary at \$500.00 per year.

Roll Call: Perdew, Yea; Williamson, Yea; Witko Yea; Helle, Yea; Jaeger-Voss, Yea; McBride, Yea; Rowe, Yea

Yea 7, Nay 0, Absent 0. Motion carried.

**NOMINATION FOR  
BOARD SECRETARY**

- 9) **9.00** Lorie Helle nominated Diana Williamson to serve as board secretary. There being no other nominations for board secretary, Diana Williamson was elected by unanimous ballot to serve a two-year term.

**SET BOARD  
TREASURER SALARY**

- 10) **10.00** Motion by Robert McBride, Seconded by Diana Williamson, that the Board of Education of C.U.S.D.5 set the treasurer's salary at \$1,200.00 per year.

Roll Call: Witko, Yea; Helle Yea; Jaeger-Voss, Yea; McBride, Yea; Perdew, Nay; Rowe, Yea; Williamson, Yea; Witko

Yea 6, Nay 1, Absent 0. Motion carried

**APPOINT BOARD  
TREASURER**

- 11) **11.00** Robert McBride nominated Joyce Wood to serve as board treasurer. There being no other nominations for board treasurer, Joyce Wood was appointed to serve as board treasurer for a two-year term.

**AUTHORIZE  
TREASURER'S  
SIGNATURE FOR  
BANKING  
TRANSACTIONS**

- 12) **12.00** No action was taken due to the fact that the previous treasurer was reappointed.

**REAFFIRM POLICIES  
CONTRACTS,  
DEPOSITORIES OF  
SCHOOL FUNDS**

- 13) **13.00** Motion by Mary Jaeger-Voss, Seconded by Steve Rowe, that the Board of Education of C.U.S.D. 5 reaffirm existing policies, contracts, and depositories of school funds.

Roll Call: Voice vote. Motion carried.

**ESTABLISH DATE AND  
TIME OF BOARD  
MEETINGS**

- 14) **14.00** Motion by Lorie Helle, Seconded by Mary Jaeger-Voss, that the Board of Education of C.U.S.D. 5 establish the third Wednesday of the month at 7:00 p.m. as the date and time for the regular board meetings. Location of the regular meetings will be held in the high school library during the school year and the superintendent's office during the summer months.

Roll Call: Voice Vote. Motion carried

**RECOGNITION  
OF GUESTS**

- 15) **15.00** Recognition of guests: Tess McElhiney, Roger Perdew, Tammy and Mike Beall, Mary Stauffer

**CORRESPONDENCE**

**15.01** Student of the month – Tess McElhiney

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**15.02** Thank you from Tyler Richards, March student of the month

**15.03** Course descriptions/curriculum for area career center – Mary Stauffer, Director

**APPROVE CONSENT  
AGENDA**

- 16) **16.00** Motion by Robert McBride, Seconded by Edi Perdew, that the consent agenda items be approved as presented.

16.01 Approve BMP's bills, payroll and financial information

16.02 Approve the retirement letter from high school teacher, Cathy Harbison, effective at the end of the 2009-2010 school year

16.03 Approve the retirement letter from Lynn Bruesch as grade school teacher effective at the end of the 2009-2010 school year

16.04 Acknowledge receipt of the letter of resignation from Rita Self as high school dance team coach

16.05 Approve the IHSA membership for the 2009-2010 school term

16.06 Approve the IESA membership for the 2009-2010 school term

16.07 Approve the 2008-2009 amended school calendar

16.08 Approve the grade school summer school classes

16.09 Approve the letter of resignation from high school assistant basketball coach, Forrest Koenen

Roll Call: Perdew, Yea; Rowe, Yea; Williamson, Yea; Witko, Yea; Helle, Yea; Jaeger-Voss, Yea; McBride, Yea

Yea 7, Nay 0, Absent 0. Motion carried.

**ACCEPT BILLS,  
PAYROLL AND  
FINANCIAL  
INFORMATION**

- 17) **17.01.** Motion by Mary Jaeger-Voss, Seconded by Edi Perdew, that the Board of Education of C.U.S.D. 5. accept bills, payroll, and financial information for the Henry-Senachwine C.U.S.D. 5 as presented.

Roll Call: Helle, Yea; Jaeger-Voss, Yea; McBride, Yea; Perdew, Yea; Rowe, Yea; Williamson, Yea; Witko, Yea

Yea 7, Nay 0, Absent 0 Motion carried.

**APPROVE  
EMPLOYMENT OF  
HIGH SCHOOL  
SECRETARY**

- 18) **17.02.** Motion by Randy Witko, Seconded by Robert McBride, that the Board of Education of C.U.S.D. 5 approve Kristi Klein as the new high school secretary.

Roll Call: Jaeger-Voss, Yea; McBride, Yea; Perdew, Yea; Rowe, Yea; Williamson, Yea; Witko, Yea; Helle, Yea

Yea 7, Nay 0, Absent 0 Motion carried.

**APPROVE HIGH  
SCHOOL  
LIBRARY/CAFÉ  
CLERK**

- 19) **17.03** Motion by Edi Perdew, Seconded by Lorie Helle, that the Board of Education of C.U.S.D. 5 employ Kate Oltman as the new high school library/cafeteria clerk.

Roll Call: McBride, Yea; Perdew, Yea; Rowe, Yea; Williamson, Yea; Witko, Yea; Helle, Yea; Jaeger-Voss, Yea

Yea 7, Nay 0, Absent 0 Motion carried.

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**APPROVE  
PUBLISHING FY09  
BUDGET AMENDMENT**

- 20) **17.04** Motion by Steve Rowe, Seconded by Diana Williamson, that the Board of Education of C.U.S.D. 5 approve the publishing the FY09 budget amendment.

Roll Call: Perdew, Yea; Rowe, Yea; Williamson, Yea; Witko, Yea; Helle, Yea; Jaeger-Voss, Yea; McBride, Yea

Yea 7, Nay 0, Absent 0 Motion carried.

**ACCEPT MILK BID**

- 21) **17.05** Motion by Edi Perdew, Seconded by Mary Jaeger-Voss, that the Board of Education of C.U.S.D. 5 approve the firm bid from Prairie Farms for the 2009-2010 school year.

Roll Call: Rowe, Yea; Williamson, Yea; Witko, Yea; Helle, Yea; Jaeger-Voss, Yea; McBride, Yea; Perdew, Yea

Yea 7, Nay 0, Absent 0 Motion carried.

**ACCEPT BREAD BID**

- 22) **17.06** Motion by Edi Perdew, Seconded by Lorie Helle, That the Board of Education of C.U.S.D. 5 accept the bread bid from Sara Lee for the 2009-2010 school year.

Roll Call: Williamson, Yea; Witko; Yea, Helle, Yea; Jaeger-Voss, Yea; McBride, Yea; Perdew, Yea; Rowe, Yea;

Yea 7, Nay 0, Absent 0 Motion carried.

**APPROVE SECRETARY  
TRAINING HOURS**

- 23) **17.07** Motion by Robert McBride, Seconded by Lorie Helle, That the Board of Education of C.U.S.D. 5 approve the training hours (not to exceed 600 hours) and retirement package for retiring high school secretary, Linda Koenen, who has served the district for 21 years.

Roll Call: Witko, Yea; Helle, Yea; Jaeger-Voss, Nay; McBride, Yea; Perdew, Yea; Rowe, Yea; Williamson, Yea

Yea 6, Nay 1, Absent 0, Motion carried.

**BOARD MEMBER  
REPORTS, REQUESTS  
& ARTICLES**

- 24) **18.01** Phone conferencing for Randy when available

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**GRADE SCHOOL  
PRINCIPALS' REPORT**

25) **19.00A** Grade School Principal Julie Nelson's Report:

1. Track has started. Elizabeth Holmes and Jon Kriehauser are our coaches this year.
2. On Thursday, April 23; Friday, April 24; and Saturday, April 25; our students and staff will present our junior high play, "High School Musical Jr."
3. April and May are very busy months for annual reviews for students with special needs. We meet on each student to discuss this year's achievements and make plans for next year. I attend all staffing for students in and out of our district.
4. Projected enrollment for 2009-2010 school year:

Projected student numbers for 2009 - 2010

Grade	Regular	Sp. Ed.	Life Skills	Mrs. Perry	Total	Minus Sp. Ed.	2 sections	3 Sections
K	37	3			40	37	19	12
1	41	4		1	45	41	21	13
2	44	3	1	1	47	44	22	15
3	34	2	2	1	36	34	17	11
4	39	2	3		41	39	20	13
5	32	4	2		36	32	16	11
6	30	4			34	30	15	10
7	37	7			44	37	19	13
8	39	8			47	39	20	13

5. Upcoming Dates:

- Thursday, April 30 6:00 p.m. Pre-K Night
- Tuesday, May 5 7:00 p.m. Band Concert
- Saturday, May 9 6:00 p.m. Junior High Dance
- Tuesday, May 12 6:30 p.m. Awards Night
- Thursday, May 14 7:00 p.m. Choral Concert
- Friday, May 29 7:00 p.m. Graduation

Discipline: D/F Study Hall					
	Mar-Apr 04-05	Mar-Apr 05-06	Mar-Apr 06-07	Mar-Apr 07-08	Mar-Apr 08-09
5th	not included	not included	1	4	9
6th	42	18	26	20	1
7th	36	18	19	7	20
8th	10	38	12	12	19

YEAR	DETENTIONS	IN-SCHOOL	SAT.	OUT OF	TOTAL
MAR/APR 05/06	42	2	3	0	47
MAR/APR 06/07	34	8	6	1	49
MAR/APR 07/08	21	5	0	0	26
MAR/APR 08/09	27	13	3	0	43

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**HIGH SCHOOL  
PRINCIPALS' REPORT**

26) **19.00B** High School Principal Mike Miller's Report:

1. The Junior-Senior prom will be held at the Hotel Pere Marquette in Peoria on Saturday, May 9<sup>th</sup>.
2. HSHS Juniors took the ACT & Prairie State Achievement Examination on April 22<sup>nd</sup> and 23<sup>rd</sup>.
3. Congratulations to the HSHS Concert Band and Concert Choir who both earned first place ratings at the IHSA Organizational Music Contest at Seneca High School on Saturday, April 4<sup>th</sup>.
4. Congratulations to Jake Dauck, Bethany Harrison, Sarah Klein, Catherine Broady and Thomas Downey for placing 5<sup>th</sup> out of 42 teams at the Envirothon in Rock Island on April 2<sup>nd</sup>.
5. I will provide you with updated WinWorkeys assessment results at the Board meeting.
6. End of the year activities:  
5/21- Final Exam periods 2,4,6  
5/22- Final Exam periods 3,5,7  
5/26- Final Exam period 1  
5/31- Graduation- 2:00 p.m.
7. Awards Assembly: Wednesday, May 20<sup>th</sup> at 8:20 a.m. in the High School gymnasium.
8. Discipline Report:

	April Discipline			
	Detention	Suspension	Internal	Saturday
2009	80	4	11	3
2008	25	5	1	0
2007	na	na	na	na
2006	39	4	7	3
2005	36	7	6	6
2004	37	13	3	7

2008-09 Discipline Totals

	Detention	Suspension	Internal	Saturday
September	10	1	3	0
October	42	3	4	0
November	66	2	5	4
December	49	1	5	3
January	10	0	5	0
February	32	0	2	0
March	30	1	8	0
April	80	4	11	3
Totals	319	12	43	10

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**SUPERINTENDENT'S  
REPORT**

27) **20.00** None

**DISCUSSION  
ITEMS**

28) **21.00** Board mentoring of new member  
Lorie will assume Steve Rowe's responsibilities during graduation

**INTO  
EXECUTIVE  
SESSION**

29) **22.00** Motion by Steve Rowe, Seconded by Mary Jaeger-Voss, That the Board of Education go into executive session at 9:08 p.m. for the purpose of

**22.01A** Employment, compensation, performance of an employee.  
5ILCS 120/2

Roll Call: Helle, Yea; Jaeger-Voss, Yea; McBride, Yea; Perdew, Yea; Rowe, Yea; Williamson, Yea; Witko, Yea

Yea 7, Nay 0, Absent 0. Motion carried.

**OUT OF  
EXECUTIVE  
SESSION**

30) **22.01B** Motion by Steve Rowe, Seconded by Mary Jaeger-Voss, That the Board of Education of C.U.S.D. 5 come out of executive session at 9:43 p.m.

Roll Call: Jaeger-Voss, Yea; McBride, Yea; Perdew, Yea; Rowe, Yea; Williamson, Yea; Witko, Yea; Wood, Yea; Helle, Yea

Yea 7, Nay 0, Absent 0. Motion carried.

**ADJOURN**

31) **23.00** Motion by Robert McBride, Seconded by Edi Perdew, That the Board of Education of C.U.S.D. 5 adjourn its meeting at 9:44 p.m.

Roll Call: Voice Vote. Motion carried.

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BOARD PRESIDENT

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BOARD SECRETARY